

## Medical Billing

### **MB 305 Body Systems and Diseases**

#### **5.0 units**

Acceptable for credit: D - Credit - Degree Applicable

C-ID Course Number: N/A

A study of medical terminology, anatomy, physiology, pathophysiology, diagnostic testing and treatment modalities. The course is not open to students who are currently enrolled or have received credit for MA 305. (Fall) (Letter Grade Only)

### **MB 352 MB Administrative Procedures**

#### **4.0 units**

Acceptable for credit: D - Credit - Degree Applicable

C-ID Course Number: NA

The course explores administrative office tasks including clerical and accounting procedures, written and oral communications, appointment scheduling, and records management. Topics include insurance, banking, professional fees, billing, and collection of fees. Administrative legal and ethical issues are addressed. Computer applications are employed for most functions in the medical field. The course is not open to students who are currently enrolled or have received credit for MA 352. (Fall, Spring) (Letter Grade Only)

### **MB 360 Medical Billing and Insurance**

#### **4.0 units**

Acceptable for credit: D - Credit - Degree Applicable

C-ID Course Number: NA

Corequisite: MB 361 - Coding for Medical Insurance

Limitations on Enrollment: Completion of first semester medical billing or equivalent medical assisting courses.

The course covers practices and principles of health insurance using medical terminology for completion of medical forms. It is an introduction to various types of medical billing practices including the pegboard system, computerized billing, basic insurance forms, collections, and basic legal aspects of billing. The course is not open to students who have received credit for MA 360. (Fall) (Letter Grade Only)

### **MB 361 Coding for Medical Insurance**

#### **3.0 units**

Acceptable for credit: D - Credit - Degree Applicable

C-ID Course Number: NA

Corequisite: MB 360 - Medical Billing and Insurance or MA 360

Limitations on Enrollment: Admittance to the medical billing program and/or completion of first semester medical billing or equivalent medical assisting courses.

The course covers practices and principles of health insurance and health care finance coding procedures. International Classification of Diseases 10th Revision Clinical Modification (ICD 10-CM), current Healthcare Common Procedure Coding System (HCPCS) and Current Procedural Terminology (CPT) guidelines for coding and reporting are utilized in practical application scenarios. The course is not open to students who have received credit for MA 361. (Fall) (Letter Grade Only)